

SA ISSUES IN CLIENTS SERVICES SYLLABUS

COURSE PREFIX: SAB 240

TEXT: “**Ethical Standards for Drug Abuse Counselors Workbook**”

Revised Edition

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ATTENDANCE POLICY

We expect students at Wayne Community College to gain skills, competencies, and an awareness of the workplace ethic, which emphasizes responsibility and commitment. The college believes students demonstrate responsibility and commitment to their educational goals through regular attendance; therefore, students must attend 80 % of the total hours of any class to receive a passing grade. ***Instructors will excuse no absences under this policy!*** Students who miss more than 20 % of the class meetings before the last date for dropping a course will receive a grade of "W". After the last day to drop, instructors will assign the grade of "WF". Instructors expect students to make up missed work, but students cannot make up absences! Programs in Allied Health, BLET, Cosmetology, and courses involving credentialing have stricter attendance policies than that stated here.

Additionally in accordance with the policy of the Human Services Department,

Three (3) tardies are equal to one (1) absence.

Any combination of absences or tardies that exceeds the 20% limit on absences will result in termination from the class.

The maximum number of classes which can be missed during the entire semester is 3. A student MUST be dropped by the instructor on the 4th missed class.

If the necessity to leave class early is known prior to class, take an absence rather than disrupt the class by leaving early. Genuine emergencies will be handled on a case-to-case basis.

EXAMINATIONS

Tests will be announced in advance for written tests on each section of the course (3). There will also be a mid term exam and a final exam. Make-up tests will be given only for exams missed for the following reasons: (1) medical or dental appointments or emergencies, (2) jury duty, and (3) field trips related to class requirements. The appropriate official will duly document absences. All make-up exams will be given the last full week of the semester before final exams.

PAPERS

As assigned

GRADING SCALE

90-100: A
80-89: B
70-79: C
60-69: D
Below 60: F

INSTRUTOR'S NOTE

The key to success in this class is to read the material and practice the skills. Please read the book and utilize notes taken in class. You must be prepared to ask as well as answer questions. The instructor will cover selected topics in each chapter and will depend on your questions as additional guides for class discussion. Class participation is required. Be sure to notify the instructor know if you do not understand a topic, term, or concept.

SAB 240
SAB ISSUES IN CLIENT SERVICES

Prerequisites: Successful completion of 12SHC in the SAB Concentration

Corequisites: None

Weekly Hours:	3.0	0.0	0.0	3.0
		Lecture Lab	Clinical Credits	

Course Competency Statement:

This course introduces systems of professional standards, values, and issues in substance abuse counseling. Topics include confidentiality, assessment of personal values, professional responsibilities, competencies, and ethics relative to multicultural counseling and research.

Subcompetency

Students should be able to understand and discuss multiple ethical issues applicable to counseling and apply various decision-making models to current issues.

Task 1

Interpret, apply and model federal, state and agency regulations regarding client confidentiality, ethical, legal, and professional standards specifically related to the counseling profession.

Assessment 1

Student will evidence mastery on the above task by scoring a minimum of 70% on a written exam specifically designed to measure the above task.

Task 2

Assess own personal bias toward other cultures and lifestyles and their impact on the counseling relationship and recognize the need of self-assessment.

Assessment 2

Student will evidence mastery through completion of a self-assessment paper summarizing the results of an assessment tool taken at some point in the course.